

2024–2025 school year Bloomsburg Area Y–Care Registration Form School Age Children K – 5th

Child's Name: Ag	je Grade
Parent/Guardian's Name (please print):	
Address:	
Phone:	
Email	
Child's DOB// Parent/Gua	ardian DOB//////
Emergency Contact Name	
Emergency Phone	
YMCA Member: Yes No	
Private Pay: ELRC (Financial Assistan	nce) Participant:
Program Site: Bloomsburg Memorial Ele	mentary School (held at BAY)
W.W. Evans Elementary Sch	nool
Date Child will start Y Care:	
Registration Fee: \$25.00 must be paid prior to starting the J	program.

- We offer 3 days only or 5 days only.
- You will be charged for the days that you attend. For example, if you attend 1 day then you will

get charged for 3 days and if you attend 4 days then you will get charged for 5 days.

Member Rate	Non-Member Rate	
3 days Before Care only	\$60 a week	\$85 a week
3 Days After Care only	\$60 a week	\$85 a week
3 days Before and After care	\$85 a week	\$100 a week

e	Non-Member Rate			
\$80 a week	\$95 a week			
\$80 a week	\$95 a week			
\$105 a week	\$110 a week			
	\$80 a week \$80 a week			

I, _____ per week for my child's Y

care service.

Method of Weekly Payment: 🛛 Credit Card 🖓 Bank Draft

Payment Method on file will be billed the Friday during the week of Y-Care scheduled.

Cancellation of care must be received in writing one week in advance of removal date.

Parent/Guardian Signature	ire:
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Date:

Weekly Schedule

Please check the number of days your child will be attending care each week. For the arrival and departure time please fill in approximately when the child will be in our care. Any schedule changes MUST be made in writing or email to Serena Hampton one week prior to change. If your child is attending before care for Memorial Elementary, they must arrive no later than 8am to walk to school. Hours of operations 6:30am-8:30am and then 3pm-6pm.

	Monday	Tuesday	Wednesday	Thursday	Friday
Arrival					
Time					
Departure					
Time					



2024–2025 Registration Agreement:

I AGREE TO ADHERE TO THE BLOOMSBURG AREA YMCA Y-CARE REGISTRATION POLICIES OUTLINED IN THIS AGREEMENT AND GIVE MY CHILD PERMISSION TO PARTICIPATE FULLY IN THIS PROGRAM.

PLEASE READ EACH AGREEMENT, INITIAL TO THE RIGHT, AND SIGN FULL NAME.

- 1. Registration must be completed before child may enter Y-Care and consists of the following: _____
 - a. non-refundable registration fee of \$25
 - b. Signed agreement form by parent and/or guardian.
 - c. Emergency form for each child enrolled
 - d. Health Assessments ~ must be current and are due within 30 days when the parent hands in the registration form
 - 2. I agree to pay the weekly fee as stated on the registration form.
 - 3. I understand that I must have a valid credit card or bank draft information on file when my

child(ren) register for Y-Care.

- 4. I understand that weekly fees will be CHARGED during THE Friday of that week of care. Any schedule changes must be made in writing to Serena Hampton one week prior to change.
- 5. I understand that childcare services WILL BE TERMINATED if my account reaches 3 weeks of nonpayment_____
- 6. In the event that payment is rejected or not processed, I give the Bloomsburg Area YMCA permission to collect payment in full via the credit card or bank draft on file.
- No child may be dropped off before 6:30 AM. For your child's safety, if parent/child arrives before
 6:30 AM, parent must wait for staff to arrive. Failure to wait could result in childcare services
 being terminated. A \$5.00 per 5 min. fee will be charged if picked up after 6pm. If there is a

problem with pick up, parents must call to notify the Director of Youth Development & Family Engagement. A parent/guardian will be called after 15 minutes _____

- 8. An <u>authorized ADULT MUST SIGN</u> child (ren) in upon arrival and sign child (ren) out upon departure <u>DAILY</u>. YMCA staff will only assume full responsibility for child (ren) when signed in for the program. YMCA STAFF WILL CHECK AUTHORIZED PICK-UP PERSONS. PLEASE MAKE SURE PICK UP PERSONS HAVE PHOTO ID. _____
- 9. I understand that, whenever possible, I will be notified prior to medical treatment of my child. If notification is impossible, I understand that I am financially responsible for any medical or transportation expenses incurred on my child's behalf.
- 10. In consideration of the Bloomsburg Area YMCA, I waive all claims of any lost, stolen, damaged valuables. Please do not send anything of value to the program with your child.
- 11. If a child needs medication while in our care, parents must bring in a written note from the doctor stating the type of medication, the dosage and number of times the child needs to take it. With the doctor's signature on it._____

In consideration of the Bloomsburg Area YMCA program listed above, I waive all claims for myself and for the participants listed above, for any injuries or illness, which may result from participation, including any transportation provided by the YMCA, staff, or agents. I further state that the above participant is in proper physical condition to participate in this program. If there is a question regarding the physical condition of the participant, a physician will be consulted by parent/guardian to review the situation prior to any participation.

I agree to adhere to the Bloomsburg Area YMCA Registration agreement and policies for the Y-Care Program as outlined and give my permission to participate fully in this program.

CONDUCT POLICY

It is the intent of the Bloomsburg Area YMCA that each child enjoys the activities planned by understanding that he/she is responsible for his/her actions. With prior knowledge of our basic rules of safety and good conduct, each child is made aware of how to exercise self-discipline, and that the YMCA is here to help children and to know that we want him/her to succeed. As in any group activity, the inappropriate behavior of a few children can spoil the experience for the entire group. Therefore, the following conduct policies apply directly to each child and will be used in determining his/her eligibility to continue as a participant in the YMCA Before and After School Care Program. In accordance with the severity of the infraction and the number of times the infraction occurs, a child may (A) be suspended or (B) be terminated from the program for:

- 1. Repeatedly using foul language and/or being rude and discourteous to staff and/or peers.
- 2. Defacing YMCA property.
- 3. Bringing or using illegal substances: alcohol, drugs, weapons (as deemed by staff of the YMCA) or unsafe personal sports equipment.
- 4. Stealing or defacing the property of others.
- 5. Refusing to remain with his/her group, intentionally and repeatedly leaving his/her group activity.
- 6. Inappropriate physical contact: repeated hitting, biting, other physical altercations.
- 7. Intentionally or repeatedly going to unauthorized areas of the facility or leaving the premises without permission will result in the following actions: a search of the premises will be conducted; if the child is not found, the police and parent/guardian will be notified and the child will not be allowed to return to Y-Care. No refund will be given.
- 8. Bullying of any kind will not be tolerated at all.

In the event that a child has proven that he/she is unwilling to follow these policies, the

parent/guardian will be notified and must meet with the Director of Youth Development & Family

Engagement in order to discuss the situation. The Director will consider a possible suspension or

termination. NO REFUNDS will be given. It is our daily desire that every child enjoys his/her

YMCA experience. It is for this reason that we have initiated policies we feel are fair,

easily complied with and are of benefit to everyone involved.

Parent signature: _____

Date: _____

Emergency Contacts / Authorized Adults for Pick-Up

Please be advised that these emergency contacts will also be used in the event of extraordinary circumstances. Photo ID will be REQUIRED to pick up the child.

Name:	_ Phone:	Relationship:
Name:	_ Phone:	Relationship:
Name:	_ Phone:	Relationship:
Name:	_ Phone:	Relationship:

Is there anyone who is NOT legally authorized to pick up the

child? YES 🗌 NO 🗌

State regulations state that the Bloomsburg Area YMCA must have court documentation of person(s) unauthorized to collect a child.

If a person is NOT legally authorized to pick up your child, court documentation must be attached. I authorize treatment of my child in a first aid emergency at the nearest hospital or by a competent certified individual. I hereby release the Bloomsburg Area YMCA, the YMCA Summer Camp staff, and its volunteers from any claim that may arise because of any injury to my child at the Bloomsburg Area YMCA Summer Camp program.

Parent/Guardian Signature: _____ Date: ___/___/ ___



Permission Agreements

Please read and initial the following permission statements indicating your agreement.

MOVIES

_____My child has permission to view G and PG rated movies at Bloomsburg Area YMCA. I understand. that under no circumstances will a movie rated other than G or PG be shown during YMCA Y-Care Program.

PHOTOGRAPHS

_____I authorize the reproduction and use, for promotional purposes, of any photographic images. taken of me and/or my child by the YMCA of Bloomsburg, Pennsylvania. I understand that I will not receive any compensation, money or otherwise, for the professional use of said photographic images.

____I authorize the reproduction and use, for promotional purposes, of any photographic images taken of me and/or my child by the YMCA of Bloomsburg, Pennsylvania on Facebook and other social media. I understand that I will not receive any compensation, money or otherwise, for the professional use of said photographic images.

OR

___l do not want any photographic images taken of me and/or my child by the YMCA.

Parent/Guardian Signature _____

Date: _____

EMERGENCY CONTACT / PARENTAL CONSENT FORM

55 PA CODE CHAPTERS 3270.124 (a) (b), 3270.181 & 182; 3280.124 (a) (b), 3280.181 & .182; 3290.124 (a) (b), 3290.181 & .182

CHILD'S NAME				DATE OF BIRTH	
ADDRESS					
PARENT'S NAME/LEGAL GUARDIAN			HOME TELEF	PHONE	
ADDRESS					
BUSINESS NAME BUSINESS TELEPHONE NUMBER					
ADDRESS					
PARENT'S NAME/LEGAL GUARDIAN HOME TELEPHONE NUM					
ADDRESS					
BUSINESS NAME			BUSINESS TI	ELEPHONE NUMBER	
ADDRESS of Business			I		
EMERGENCY CONTACT PERSON(S)			TELEPHONE NUM	ABER WHEN CHILD IS	
PERSON(S) TO WHOM CHILD MAY BE RELEASED NAME	ADD	RESS TELE	PHONE NUMBER	WHEN CHILD IS IN CARE	
NAME OF CHILD'S PHYSICIAN/MEDICAL CARE PROVIDER			TELEPHONE	NUMBER	
ADDRESS			I		
SPECIAL DISABILITIES (IF ANY)		ALLERGIES (CATION REACTION)	
MEDICAL or DIETARY INFORMATION NECESSARY IN AN EMERGENCY MEDICATION, SF			N, SPECIAL SITUAT	ION	
ADDITIONAL INFORMATION ON SPECIAL NEEDS OF CHILD					
HEALTH INSURANCE COVERAGE FOR CHILD or MEDICAL ASSISTANCE POLICY NUMBER (REQUIRED) BENEFITS					
PARENT'S SIGNATURE IS REQUIRED FOR EACH ITEM BELOW TO II	NDICATE F	ARENTAL CON	ISENT		
OBTAINING EMERGENCY MEDICAL CARE			ST-AID PROCEDU	RES	
WALKS AND TRIPS	SWIMMING				
TRANSPORTATION BY THE FACILITY	WADING				

SIGNATURE OF PARENT or GUARDIAN

DATE

SPECIAL NEEDS FORM

Child's name	Nicknam	e		
Does your child qual	ify to receive Special Education	Services through the	schools?yes orno	
List any specific disa	bilities, allergies, or special hea	alth conditions of your	child:	
Does your child have	heart trouble?yesn	0		
lf yes, please ex	plain:			
Does your child have	seizures? <u>y</u> esno			
lf yes, please state typ	e, frequency, and procedure(s) to follow during an	d immediately.	
following the seizure:				
Please describe your cl	nild's behavior prior to and afte	er a seizure		
Does your child use a	ny special equipment?yes	no		
Wheelchair	Braces	Crutches	Canes	
Walker	Hearing Aid	Glasses	Pacemaker	
Do you have any inst	ructions?			
Does your child need	any special assistance?ye	sno		
Does your child have	any communication difficulties	?yesno		
lf yes, please explain	including extent of difficulties	and any methods used	l to compensate for difficulties	5
(e.g. sign language, s	peech board, lip reading).			
lf your child is deaf, c	loes he/she require an interpre	eter?yesno		

INDIVIDUALIZED EDUCATION PLANS (IEP) INFORMATION SHEET

Because of the diverse set of needs of the children in our program, it is important to gather as much information about the best ways to educate each child. IEP's and IFSP's are created by service providers working with children with special needs and include this information. The Keystone STARS Performance Standards therefore require each early learning provider to request copies of IEP's and IFSP's for the children in their care. Because of the importance of the IEP/IFSP to a child's learning, the program should have a copy before the child begins to attend, if possible. The information found on an IEP/IFSP is protected by privacy lays including the Health Insurance Portability and Accountability Act (HIPAA).

Parent Sign-off Sheet

Child's Name: _____

Your child's growth and development is measured with developmental assessments. If your child currently has an IEP/IFSP, it would be beneficial to share a copy of this plan with us so we can work together to ensure that the guidelines are put into practice. You do not have to provide this information if you do not wish to do so.

□ I am providing a copy of my child's IEP or IFSP.

□ I am not providing a copy of my child's IEP or IFSP and/or this is not applicable to my child.

Signature: _____

Date: _____



Sponsor/Center Name: Bloomsburg YMCA

Agreement #:_311-49-138-7

Child Enrollment Form

ENROLLMENT FORM FOR CHILDREN IN CHILD CARE

This document does not have to be completed for children in Emergency Shelters, Outside School Hours, and/or At-Risk programs. It is recommended to have new CACFP Annual Enrollment Forms completed each year during the Household Eligibility Application renewal period. Review completed enrollment form and enter the effective date in lower right hand section.

PARENTS: This institution participates in the Child and Adult Care Food Program (CACFP) and receives reimbursement to provide more nutritious meals for your child(ren). Federal CACFP regulations require all parents and guardians to complete a CACFP Annual Enrollment Form when enrolling their child(ren) and again every year thereafter. This information will help ensure all children receive appropriate meals during their care.

		TIMES CHILD NORMALLY ATTENDS DURING WEEK										
FULL NAME OF ENROLLED CHILD	DAYS OF WEEK	TIME-IN TIME OUT TIME CHILD ATTENDS										
(Include Birth Date/Age	IN ATTENDANCE	AM	РМ	TIME	АМ	PM	TIME	LEAVES CENTER	RETURNS TO CENTER	MEALS RECEIVED		
FIRST CHILD	MONDAY TUESDAY											
NAME	WEDNESDAY	Ves No		I work multip	le shifts an	d child(re	en) may be in ca	re different days	s/hours		BREAKFAST	
BIRTH DATE	THURSDAY FRIDAY SATURDAY SUNDAY	Other:									A.M. SNACK LUNCH P.M. SNACK SUPPER	
		Enrollment Date: Withdrawal Date: EVENING SNACK					EVENING SNACK					
			TIM	TIMES CH E-IN	ILD NORM	IALLY AT	TENDS DURING OUT		D ATTENDS			
FULL NAME OF ENROLLED CHILD	DAYS OF WEEK		no Timoo	as Above				SCH	IOOL			
(Include Birth Date/Age	IN ATTENDANCE	AM	PM	TIME	AM	РМ	TIME	LEAVES CENTER	RETURNS TO CENTER		MEALS RECEIVED	
SECOND CHILD	Same as								CENTER		Same Meals as Above	
	Above											
NAME	TUESDAY	Yes I work multiple shifts and child(ren) may be in care different days/hours BREAKFAST No				BREAKFAST						
BIRTH DATE	WEDNESDAY HURSDAY FRIDAY	Other:						A.M. SNACK LUNCH P.M. SNACK				
AGE	SATURDAY	SUPPER					SUPPER					
	SUNDAY	Enrollment Date: Withdrawal Date: TIMES CHILD NORMALLY ATTENDS DURING WEEK					EVENING SNACK					
		TIMES CHILD NORMALLY ATTENDS DURING WEEK TIME-IN TIME OUT TIME CHILD ATTENDS SCHOOL										
FULL NAME OF ENROLLED CHILD (Include Birth Date/Age	DAYS OF WEEK IN ATTENDANCE	San	Same Times as Above				MEALS RECEIVED					
(include birth bate/Age	INATENDANCE	AM	PM	TIME	AM	РМ	TIME	LEAVES CENTER	RETURNS TO CENTER			
THIRD CHILD	Same as Above										Same Meals as Above	
NAME	MONDAY TUESDAY	Yes	 ₃ □	l work multip	le shifts an	d child(re	en) may be in ca	re different davs	s/hours	BREAKFAST		
		No										
BIRTH DATE	U WEDNESDAY	Other:									A.M. SNACK LUNCH P.M. SNACK	
AGE	SATURDAY	Enro	llment	Date:		,	Nithdrawal	Date:			SUPPER EVENING SNACK	

Signature

Signature of Parent or Guardian			
	Signature	of Parent	or Guardian

Date

Telephone Number of Parent or Guardian

The effective date can be made retroactive back to the first day the child participates in the CACFP as long as it occurs in the same month this form is received.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Date

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation.



We build strong kids, strong families, and strong communities.

Dear Parents,

Please make sure your child's physician completes this form in its entirety, especially all screenings, signatures and dates. <u>This health assessment needs to be complete and returned within 30 days of</u> <u>enrollment in the Y-Care program. If we do not receive the health assessment by that date, then your</u> <u>child will be suspended from the program until the assessment is received.</u>

Thank You,

Serena Hampton

Director of Youth Development &

Family Engagement

Parents,

To resolve confusion at the front desk, we will need to be provided with a credit card or bank draft on file to be charged weekly. The charge will be scheduled in advance at registration and occur every Friday. This is needed to enroll your child/children into our Y-Care before and after school program.

We apologize for any inconvenience this may cause, but it will help us to better serve you.

If you have any questions or concerns, please feel free to contact us.

Parent Signature: _____

Date: _____



CHILD HEALTH REPORT

(55 PA CODE §§3270.131, 3280.131 AND 3290.131)

CHILD'S NAME: (LAST) (1	FIRST)	PARENT/GUARDIAN:			
DATE OF BIRTH:	HOME PHONE:	ADDRESS:			
CHILD CARE FACILITY NAME:					
FACILITY PHONE: CO	UNTY:	WORK PHONE:			
† I authorize the child care staff and m information on this form about my chil		ofessional to communicate directly if needed to clarify			
PARENT'S SIGNATURE:					
	alth professional.	Y INFORMATION Initial and date any new data. The child care facility y of the form.			
HEALTH HISTORY AND MEDICAL INFORMATION PERTINENT TO ROUTINE CHILD CARE AND DIAGNOSIS/TREATMENT IN EMERGENCY (DESCRIBE, IF ANY): † NONE					
DESCRIBE ALL MEDICATION AND ANY SPECIAL DIET THE CHILD RECEIVES AND THE REASON FOR THE MEDICATION AND SPECIAL DIET. ALL MEDICATIONS A CHILD RECEIVES SHOULD BE DOCUMENTED IN THE EVENT THE CHILD REQUIRES EMERGENCY MEDICAL CARE. ATTACH ADDITIONAL SHEETS IF NECESSARY. † NONE					
CHILD'S ALLERGIES (DESCRI) ANY): † NONE	BE, IF				
ATTACH ADDITIONAL SHEETS IF I	NECESSARY TO NCLUDING IND	S AND RECOMMENDED TREATMENT/SERVICES. DESCRIBE THE PLAN FOR CARE THAT SHOULD ICATION OF SPECIAL TRAINING REQUIRED FOR ENCIES.			
IN YOUR ASSESSMENT, IS THE CH CHILD APPEAR TO BE FREE FROM † YES † NO IF NO, PLEASE EXPLAI	I CONTAGIOUS				
HAS THE CHILD RECEIVED ALL AGE APPROPRIATE SCREENINGS LISTED IN THE ROUTINE PREVENTIVE HEALTH CARE SERVICES CURRENTLY RECOMMENDED BY THE AMERICAN ACADEMY OF PEDIATRICS? (SEE	LEAD SCREEN THE SCREENI SCREENING W REFERRALS, I	IF THE RESULTS OF VISION, HEARING OR INGS WERE ABNORMAL. IF NG WAS ABNORMAL, PROVIDE THE DATE THE AS COMPLETED AND INFORMATION ABOUT MPLICATIONS OR ACTIONS RECOMMENDED LD CARE FACILITY. tive until age 3)			

SCHEDULE AT <u>WWW.AAP.ORG</u>)		HEARING (subjective until age				
† YES † NO		4)				
		LEAD				
RECORD DATES OF IMMUNIZATIONS BELOW OR ATTACH A PHOTOCOPY OF THE CHILD'S						
IMMUNIZATION RECORD						
IMMUNIZATIONS	DATE	DATE	DATE	DATE	DATE	COMMENTS
HEP-B						
ROTAVIRUS						
DTAP/DTP/TD						
HIB						
PNEUMOCOCCAL						
POLIO						
INFLUENZA						
MMR						
VARICELLA						
HEP-A						
MENINGOCOCCAL						
OTHER						
MEDICAL CARE PROVIDER:				SIGNATURE OF PHYSICIAN, CRNP OR		
ADDRESS: PHYSICIAN'S ASSISTANT TITLE:						CIAN'S ASSISTANT TITLE:
PHONE:					LICENSE NUMBER: DATE FORM SIGNED:	